The following are conditions attached to the Private Hire vehicle licence. These conditions are additional to the requirements imposed upon proprietors/drivers and vehicles by the Local Government (Miscellaneous Provisions) Act 1976, Equality Act 2010 and the Town Police Clauses Act 1847. Breach of any of these conditions may lead to suspension or revocation of the licence and/or prosecution.

**Appearance, Design, Signs, Notices etc**

1. The vehicle must not be equipped with roof fittings except that a wireless aerial which may be fitted but only in such a manner so as to satisfy the Council.

2. (a) There shall be no lights, plates, signs, advertisements or other fittings (other than the licence plate referred to in Condition 6 and other signage referred to in (c) to (f) below) displayed on or from the vehicle, except those approved by the Council in accordance with or displayed to comply with requirements under the current lighting and licensing regulations approved by the appropriate Secretary of State.

   (b) The vehicle must not be equipped with any sign or notice such as the word "CAB" or "TAXI" or be of such design or appearance as to lead any person to believe that the vehicle is a hackney carriage.

   (c) The vehicle to display on the rear passenger doors in a prominent position, **“Private Hire Vehicle – Insurance Invalid Unless Pre-booked With Operator”** door stickers, as issued by Peterborough City Council and be permitted to advertise the name and telephone number of the Operator employing the vehicle, and that words “Taxi” or “Cab” are not featured. These stickers must be permanently affixed to the vehicle. Magnetic door signs are not permitted.

   (d) Vehicles must display a Part 1 notice, which must contain the following information in a conspicuous unobscured place so that it can be easily read by a passenger travelling in the rear and front of the vehicle;
   - The name of the operator
   - The contact telephone number where a customer can make a complaint or report a concern, e.g. ‘Should you wish to comment positively or negatively on any aspect of your journey today, please call (insert telephone number).’
   - The vehicle registration number, and
   - The vehicle licence plate number

   (e) Alongside the Part 1 notice, vehicles must also display a Part 2 notice, which must contain the following information in a conspicuous unobscured place so that it can be easily read by a passenger travelling in the rear and front of the vehicle;
   - The Drivers photograph and
   - The drivers licence number

   (f) Vehicles must display a no smoking sign as required by the Health Act 2006

**Radio, Microphone, PDA, mobile phone etc**

3. Any radio, microphone, PDA, mobile phone etc. installed in the vehicle shall be fitted in such a position that its use by the driver would not impair his control of the vehicle when it is in motion.

**Use of Taximeter**
4. If the vehicle is fitted with a taximeter, that taximeter must be so constructed, attached and maintained as to comply with the following requirements:

(a) all taximeters must be calendar controlled, approved and sealed by the City Council Taxi Enforcement Section.

(b) the machinery of the taximeter must be only visible to persons who have boarded the vehicle.

(c) the taximeter shall be fitted with a key, flag, or other device, the turning of which will bring the machinery of the taximeter into action and cause the word "HIRED" to appear on the face of the taximeter.

(d) such key, flag or other device shall be capable of being locked in such a position that the machinery of the taximeter is not in action and that no fare is recorded on the face of the taximeter.

(e) when the machinery of the taximeter is in action there shall be recorded on the face of the taximeter in clearly legible figures a fare not exceeding the rate or fare which the proprietor or driver is entitled to demand and take for the hire of the vehicle by distance/time.

(f) the word "FARE" shall be printed on the face of the taximeter in plain letters so as clearly to apply to the fare recorded thereon.

(g) the taximeter shall be so placed that all letters and figures on the face thereof are at all times plainly visible to any person being conveyed in the vehicle and for that purpose the letters and figures shall be capable of being suitably illuminated during any period of hiring.

(h) the taximeter and all the fittings thereof shall be so affixed to the vehicle with seals or other appliances that it shall not be practicable for any person to tamper with them except by breaking, damaging or permanently displacing the seals or other appliances. All meters must be sealed by an authorised Office of the City Council and be calendar controlled.

(i) only meters approved by the Peterborough City Council may be fitted to the vehicle.

Private hire vehicles that are fitted with a taximeter must display inside the vehicle a statement of maximum fares as set by the council. Operators and / or drivers cannot demand a fare greater than that recorded on the taximeter, save for any extra charges authorised by the council.

5. The vehicle shall:-

(a) be of such design to enable any person in the carriage to communicate with the driver;

(b) be fitted with a roof or covering which can be kept water-tight;

(c) contain windows and a means of opening and closing not less than one window on each side;

(d) contain seats which must be properly cushioned or covered;

(e) be provided with a proper carpet, mat or other suitable covering for the floor;

(f) contain fittings and furniture kept in a clean condition safe and well maintained and in every way fit for public service;

(g) be fitted in such a way to enable luggage to be secured if the vehicle is so constructed to carry luggage;

(h) be provided with at least four doors (or three doors in the case of the diesel "Fortwo" Smart Car);

(i) be a right hand drive vehicle.

(j) Vehicles fitted with a passenger tail lift must maintain a valid LOLER (Lifting Operations Lifting Equipment Regulations) certificate of compliance, and produce it upon request.

6. A plate provided by the Council identifying the vehicle as a Private Hire vehicle must be securely fixed to the outside the vehicle at the rear in such a manner that the plate is not obscured from view by any fixtures or fittings.
The plate shall be capable of being removed by a constable or authorised Officer of the Council should the Licence be suspended or revoked. Whilst the vehicle is not being used as a Private Hire vehicle the licence plate must be covered from public view. Drivers are reminded that it is an offence to drive a licensed Private Hire vehicle whilst not being in possession of a current private hire driver’s licence.

7. The vehicle shall be submitted for annual inspection at the place, date and time as notified by the Council in each year during which the licence is in force and at any other time at the Authority’s discretion. When submitted for inspection it shall be in a complete and thoroughly good condition and the engine, chassis, body, wheels, fittings, furniture and all parts must be in good repair and order. All steering parts and braking linkages must be thoroughly cleaned. All vehicles more than six years old to be tested every six months.

8. All brakes, machinery, furniture and fittings shall be kept in good order and condition.

Safety Equipment

9. There shall be provided and maintained in the vehicle at all times when it is in use or available for hire a suitable and efficient fire extinguisher and a suitable first aid kit containing appropriate first aid dressings and appliances, such equipment must be in date and carried in such a position in the vehicle as to be readily visible and available for immediate use in an emergency.

Licence Period

10. Private Hire vehicle Licences shall be granted for a period of 12 months or such other period as the Council may determine from time to time. Expired plates must be returned to the council or retained by the appointed testing station upon renewal.

Change of Address or Ownership of vehicle

11. The proprietor shall notify the Council in writing of any change of address during the period of the licence within seven days of such change taking place. The proprietor must also complete and submit the required application with fee, as soon as practically possible, and in any case within 14 days, if they transfer ownership of the vehicle.

Vehicle Documentation

12. The proprietor of a Private Hire vehicle licensed by the Council shall at the request of an authorised Officer or any Police Constable produce for inspection the following documentation within 7 days from the time the request is made at a place notified to the driver by the authorised Officer or Police Constable.

(a) a certificate of the policy of Insurance or security required by Part IV of the Road Traffic Act 1988 or other enactment in respect of such Private Hire vehicle;
(b) the Private Hire vehicle Licence issued by the City Council;
(c) a current Ministry of Transport Test Certificate (where applicable) or CoC issued by the authority;
(d) the vehicle registration documents; and
(e) the driving licence issued by DVLA or acceptable equivalent defined by DVLA

Alteration of Vehicle

13. No material alteration or change in the specification, design, condition or appearance of the vehicle shall be made without the approval of the Council at any time while the licence is in force. Approval from the licensing authority must be obtained prior to installing CCTV in a vehicle.
14. If the proprietor permits or employs any other person to drive a licensed vehicle as a Private Hire vehicle, he shall before that person commences to drive the vehicle ensure that the driver holds a valid private hire drivers licence, is insured as required by the Road Traffic Act and that the driver fully understands the conditions attached to both this licence and the private hire drivers licence.

**Vehicle Requirements**

15. (a) No vehicle shall be first licensed which is more than 6 years old. A vehicle aged between 49 – 60 months must not exceed 65,000 miles and those between 61-72 months must not exceed 75,000 miles.

(b) A vehicle will continue to be licensed until it is 10 years of age, subject to the vehicle passing any necessary tests laid down by the City Council and there being no break during the licensing period.

(c) Vehicles more than 6 years of age will be subject to 6 monthly inspections at a time and place to be notified by the authorised Officer of the Council.

(d) Any vehicle damage that materially affects the safety, performance appearance, or the comfort of the passenger, must not be used for hire and reward purposes, until the vehicle has been suitably repaired.

Where a vehicle is off the road due to accident damage, subject to satisfactory documentary evidence being produced to the authorised Officer, the Council may allow a replacement vehicle that meets the above criteria to be licensed as a replacement for the accident damaged vehicle for a period not exceeding 3 months. A vehicle will only be accepted for re-licensing if the break in the licence does not exceed 28 days. All applications received after 28 days shall be treated as a new application and will be required to comply with the criteria set out above including age and condition of vehicle. All accidents must be reported to the council within seventy-two hours.

**Cheques**

16. A licence in respect of which the licence fee has been paid by cheque shall not be effective until the cheque has been cleared.