

Appendix G - Flood Incident Notification Form

Please note that the Peterborough thresholds for the investigation under section 19 of the Flood and Water Management Act 2010 are set out at the end of this form.

Incident notification being sent to Peterborough City Council by:

These details will not be included in the published results

INDIVIDUAL OR ORGANISATION	✓	INDIVIDUAL OR ORGANISATION	✓
Peterborough Resident		North Level District IDB	
Peterborough Business		Peterborough City Council officer	
Anglian Water		Peterborough City Council call centre	
Cambridgeshire Fire and Rescue		Peterborough Highway Services	
Cambridgeshire Police		Welland and Deepings	
Environment Agency		Whittlesey and District	
Middle Level Commissioners		Other (please specify)	

NAME OF PERSON REPORTING	TELEPHONE	EMAIL ADDRESS

Incident details

Question number	Question	Response
1	Date and time	
2	Name and contact details of person reporting incident <i>(in case we have to check further details later on e.g. officer or resident details)</i>	
3	Location of flooding. <i>e.g. 1 Beasley Road, Bretton Must include a clear address, or landmark (such as or the junction of X and Y roads or outside Z school) or will be rejected. By the bus stop on Thorpe Rd is no good!</i>	
4	Depth and extent of water <i>e.g. within highway, up to properties or inside properties</i>	

Question number	Question	Response
5	Duration of flooding <i>e.g. if residents tell you it has been like that for 2 hours</i>	
6	Suspected cause of flooding <i>e.g. from sewers, river</i>	
7	Other notes <i>e.g.</i> <ul style="list-style-type: none">• <i>any significant weather to note</i>• <i>has this happened before</i>• <i>is it getting worse?</i>	

Initial flood category rating

Category	Description	Tick relevant category based on information above
1	Meets a PCC threshold	
2	Doesn't meet a PCC threshold but flooding is very close to a property or with fair chance of reaching property with similar future rain events e.g. within property boundary	
3	Flooding within carriageway or within a field with low chance of reaching property	

Peterborough City Council thresholds (for information)

1. Flooding internally to one or more residential properties
2. Flooding to critical infrastructure (e.g. electricity substation)
3. Flooding to five or more commercial properties
4. Flooding which causes a transport link to be totally impassable for a significant period*
5. Reoccurring flooding on five or more occasions over a period of separate flood events of strategic highway routes or within property boundaries

For the purposes of threshold 4 above the definition of "significant period" is dependant on the transport link affected. The highway categories are as set out in Table 1 of the UKRLG Code of Practice for Highway Maintenance, but the timings for significant period have been derived for the purpose of the Local Flood Risk Management Strategy They are as follows:

- Category 1 Motorway - over 2 hours
- Category 2 Strategic Route (Trunk Roads and some Principal "A" roads) – over 4 hours
- Category 3a Main Distributor (Major Urban Network and Inter-Primary Links) – over 4 hours
- Category 3b Secondary Distributor (Classified Road (B and C class) – over 10 hours
- Category 4a Link Road (Roads linking the main distributor network to the Secondary Distributor) – over 10 hours
- Category 4b Local Access Road (Roads serving limited numbers of properties carrying only access traffic) – over 24 hours