

## PETERBOROUGH STANDING ADVISORY COUNCIL FOR RELIGIOUS EDUCATION

Venue: Forli Room, Town Hall

Wednesday 21<sup>st</sup> October 2015, 6.30 p.m.

### Minutes of meeting

#### Present

Gurdev Singh (GS)  
 Ian Forsyth (IF) - Chair  
 Lucia Hawes (Clerk)  
 Helen Manley (HM)  
 Cllr Jonas Yonga (JY)  
 Sukaina Manji (SM)  
 James Groombridge (JG)

#### Apologies

Nick Senior (NSr)  
 Adrian Peters (AP)  
 Dave Roberts (DR)  
 Barbara Crellin (BC)  
 Iain Simper (IS)  
 Vivienne Fleet (VF)  
 Philip Davies (PD)  
 Cllr Brian Rush (BR)  
 John Flack (JF)  
 Zulfikar Manji (ZM)  
 Sue Ward (SW)

| No.      | Agenda Item  | Action        |
|----------|--|---------------|
| <b>1</b> | <b>Welcome and apologies for absence</b>   |               |
| 1.1      | New member, Councillor Jonas Yonga was welcomed to the meeting. Helen Manley introduced herself as temporary replacement for Sue Ward. Apologies were received from Nick Senior, Dave Roberts, Barbara Crellin, Philip Davies, Cllr Brian Rush, John Flack and Zulfikar Manji.                                       |               |
| 1.2      | Members were informed that:<br>- Dave Roberts had resigned from SACRE;<br>- Barbara Crellin had been recruited to another SACRE and so would no longer be a member of Peterborough SACRE;<br>- Susie Hall, LA representative, had left the Council;<br>- Sue Ward, RE & SACRE Adviser, will be retiring in December. |               |
| 1.3      | The Clerk informed that the meeting was not quorate (no representative from Group B – Church of England representative) and that any decisions could be ratified via email.  |               |
| <b>2</b> | <b>Election of Chair</b>   |               |
| 2.1      | GS nominated Ian Forsyth as Chair. This was seconded by JY. There were no further nominations.<br><b>Action: Clerk to email to ask absent members to elect Chair via email.</b>  | Clerk         |
| <b>3</b> | <b>Election of Vice Chair</b>  |               |
| 3.1      | IF nominated Sukaina Manji as Vice Chair. This was seconded by GS.<br><b>Action: Clerk to email to ask absent members to elect Vice Chair via email.</b>   | Clerk         |
| <b>4</b> | <b>Minutes of the last meeting (10th Feb 2015)</b>   |               |
| 4.1      | The minutes were agreed as a true and accurate record of the meeting and were signed by the Chair.   |               |
| <b>5</b> | <b>Matters arising from the minutes</b>  |               |
| 5.1      | Item 3.4 – action will be completed before the next meeting.<br><b>Action: Development Sub Group to look at the procedure of co-opting members and dealing with public attendance at meetings and</b>  | Dev Sub Group |

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|          | <b>bring a proposal to the next meeting.</b>  |             |
| 5.2      | Item 3.5 – action will be completed before the next meeting.<br><b>Action: GS to convene and lead cross curriculum material development working party.</b>  | GS          |
| 5.3      | Item 3.7 – School visits to places of worship questionnaire is covered in item 10 of these minutes.   |             |
| 5.4      | Item 4.1 – Teach RE course. A couple of SACRE members have signed up to the course. JG reported that he is completing the course and talked about how useful it is to him as both a teacher of RE and as a SACRE member.  |             |
| 5.5      | Item 5.1 – IF reported that he has emailed Lord Nash but has not yet received a reply.<br><b>Action: IF to give an update to SACRE at the next meeting.</b>   | IF          |
| 5.6      | Item 9.1 – The Annual Report 13-14 was completed and circulated to NASACRE, schools and SACRE members. It can be found on the SACRE page of the Council website.  |             |
| 5.7      | Item 10.1 – letter had not been sent due to Sue Ward being taken ill unexpectedly. <b>Action: HM to draft a letter to schools on behalf of SACRE to offer support on various faiths and a contact name and email for advice.</b><br><br>In response to a question, HM explained that an interim RE advisor is currently running the RE courses and network meetings in Peterborough.  | HM          |
| <b>6</b> | <b>Correspondence</b>   |             |
| 6.1      | <u>AREIAC summer newsletter</u><br>The AREIAC summer was circulated to members prior to the meeting. Summarises recommendations for RE. HM reported that schools have been confused that there are still levels for assessment in RE yet not in other subjects.<br><br>SACRE discussed the recommendations for RE as stated in the newsletter.<br><br>HM stated that Ofsted firstly look at data and school websites before they visit a school. Therefore, SACRE requested that schools are reminded of their statutory duty to provide information about teaching of RE and collective worship on their website. <b>Action: HM to make sure that statutory information with regards to RE on the school website is added to the network meetings agendas.</b><br><b>Action: Clerk to email all RE Co-ordinators to make them aware.</b> | HM<br>Clerk |
| 6.2      | <u>A New Settlement: Religion and Belief in Schools (Charles Clarke and Linda Woodhead)</u><br>The document was circulated to members prior to the meeting and it was discussed at the meeting.   |             |
| 6.3      | <u>Letter from Sue Ward</u><br>The letter was circulated to members prior to the meeting. HM said that all SACRE members are invited to Sue's leaving party:<br>Monday 7 <sup>th</sup> December 2015, 16:30-18:00 at Stanton House, Stanton Way, Huntingdon, PE29 6XL.<br><br>The Chair recognised Sue for the huge amount of work and dedication she has given to SACRE over the years. SACRE members wanted to express their thanks to Sue and said that she will be missed.  |             |
| <b>7</b> | <b>Discussion of budget and development plan</b>  |             |



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| 11.1 | The spreadsheet detailing results of the research made by SACRE members about RE in schools was circulated to members prior to the meeting.<br><b>Action: IF to summarise the results of the survey with some key points and contact the schools that have not yet been contacted. Other SACRE members to pursue the schools they have contacted but have not yet replied.</b> | IF / All           |
| 12   | <b>Report from sub-groups</b>  |                    |
| 12.1 | There were no reports from sub-groups. It was suggested that the development plan be redefined and then reassign fewer sub groups to work on the individual tasks.<br><b>Action: HM to task the new RE adviser (when appointed) with looking at the development plan with the development plan sub group.</b>  | HM                 |
| 13   | <b>Annual SACRE report 2014-15</b>   |                    |
| 13.1 | HM informed SACRE that the 2014-15 annual report will need to be published in March 2016.<br><b>Action: Clerk to source the relevant RE results data before 9<sup>th</sup> December.</b><br><b>Action: Annual report sub group (IF, GS, SM, LH and HM) to meet on 9<sup>th</sup> December at 6pm to draft the report.</b>  | Clerk<br>Sub group |
| 14   | <b>Any other business</b>  |                    |
| 14.1 | None.  |                    |
| 15   | <b>Date and venue of next meeting</b>  |                    |
| 15.1 | 10 <sup>th</sup> Feb at 6.30pm at Town Hall.   |                    |

The meeting closed at 8pm.

Signed: \_\_\_\_\_  
Chair of SACRE