

PETERBOROUGH STANDING ADVISORY COUNCIL FOR RELIGIOUS EDUCATION

Venue: KingsGate Community Church
Tuesday 14th October 2014, 7.00 p.m.

Minutes of meeting

Present

Iain Simper (IS)
Philip Davies (PD)
Adrian Peters (AP)
Gurdev Singh (GS)
Ian Forsyth (IF) - Chair
Lucia Hawes (Clerk)
Sue Ward (RE Advisor) (SW)
Vivienne Fleet (VF)
John Flack (JF)
Susie Hall (SH)

Apologies

Kate Pereira (KP)
Nick Senior (NS)
Dave Roberts (DR)
Stephanie Pedlar (SP)
Cllr Brian Rush (BR)
Sukaina Manji (SM)
Barbara Crellin (BC)

In attendance for item 2:
Mark Tomlins (Peterborough Cathedral)

No.	Agenda Item	Action
1	Welcome and apologies for absence	
1.1	<p>The Chair welcomed Mark Tomlins as a guest to the meeting for agenda item 2. Apologies were received from Councillor Brian Rush, Dave Roberts, Barbara Crellin, Sukaina Manji, Nick Senior, Kate Pereira and Stephanie Pedlar. These apologies were accepted by SACRE members.</p> <p>SW informed members that Kate Pereira has resigned from SACRE. Action: SW to source another Roman Catholic representative.</p> <p>The meeting was not quorate.</p>	SW
2	Mark Tomlins (Peterborough Cathedral) presentation on Education social cohesion / New developments and Q and A session	
2.1	Mark Tomlins, Schools and Families Officer at Peterborough Cathedral gave a presentation on education social cohesion and new developments at the Cathedral. Mark also explained ways in which the Heritage lottery funding will be spent on the Cathedral.	
2.2	<p>In answer to questions from SACRE members, Mark explained:</p> <ul style="list-style-type: none"> - that the Children's Interfaith event is organised jointly by the Cathedral and the Peterborough Interfaith Council. At the event, faith members will work with schools to produce a performance or presentation for the evening's celebrations; - that the Cathedral forms partnerships with various teams across the city, such as the music service, to enable joined up thinking. E.g. creating partnership with Geoff from the Music Service; - how the Cathedral communicates with schools that are not church schools. <p>The Chair thanked Mark for his presentation and his time.</p>	
3	Election of Chair	
3.1	The meeting was not quorate but it was decided that the members present would vote for Chair and then absent members could vote via	

	<p>email so that the decision could be ratified.</p> <p>Ian Forsyth was nominated to be Chair by GS, this was seconded by AP. IF left the meeting whilst the vote took place. Members present voted unanimously in favour of Ian Forsyth remaining as Chair. Action: Clerk to email absent members and ask for their vote.</p>	Clerk✓
4	Election of Vice Chair	
4.1	<p>Sukaina Manji was nominated as Vice Chair. VF proposed this nomination and this was seconded by PD. Members present voted unanimously in favour of Ian Forsyth remaining as Chair. Action: Clerk to email absent members and ask for their vote.</p>	Clerk✓
5	Minutes of the last meeting (12/06/14)	
5.1	<p>An amendment was required for item 9.3 – it should read “It was agreed that contact with Network Meetings should be developed and members of the faith community should attend.”</p> <p>Subject to the above amendment, the minutes were agreed as a true and accurate record of the meeting.</p>	
6	Matters arising from the minutes	
6.1	<p>Item 1.2 - SH will contact Councillor Holdich to explain the difficulties caused by non-attendance of Councillors at SACRE meetings. Action: SH to send an email to Cllr Holdich.</p>	SH
6.2	Item 3.3 – has been actioned.	
6.3	<p>Item 4.1 – Although the constitution had been reviewed and agreed at the previous meeting, SW suggested that SACRE revisited the Constitution to update the procedure of co-opting members and dealing with public attendance at meetings. It was advised that a clear process needs to be written. After a discussion, it was decided that the Development Sub Group will revisit the constitution. Action: Development Sub Group to look at the procedure of co-opting members and dealing with public attendance at meetings and bring a proposal to the next meeting.</p>	Dev Sub Group
6.4	Item 5.2 – still outstanding. Action: GS to convene and lead cross curriculum material development working party.	GS
6.5	<p>Item 7.2 – SW explained why the Development Plan is not yet on the website. It was requested by SACRE members that ‘budget update’ is a standing item on the agenda. Following a sub group meeting this will be agreed and brought to the next meeting for ratification and to be put on the web site. Action: Clerk to add budget onto every agenda. Development Plan to be agreed at the next sub group meeting. GS/IF to action this</p>	Clerk GS/IF/SW
6.6	Item 9.1 – still outstanding. Action: Clerk to obtain the course evaluation analysis May 2013 – March 2014 and circulate to members.	Clerk✓
6.7	<p>Item 9.3 – Dates of the primary network meetings were emailed to members. The Secondary network meeting dates are: 3rd March at Kings School & 21st May at Kings School. Action: Clerk to circulate the dates to SACRE members and to send to Iain Simper to advertise.</p>	Clerk✓
7	Monitoring the quality and provision of RE in schools on Peterborough	

7.1	<p><u>Teacher Assessment Levels</u></p> <p>SW gave an update about the progress of obtaining teacher assessment levels from schools. So far, data has been received from 10 primary, 3 secondary and 2 special schools. There was a discussion about how to encourage more schools to respond to the request for teacher assessment levels data. SACRE members noted the importance of this first data collection as it the baseline in which to compare future data and is a reflection of the new syllabus.</p> <p>Action: IS to make the data return form available to complete online via the PLP website and SH to send the request letter to school governors.</p> <p>Action: Data analysis report to be sent to Councillor Holdich to inform him of how syllabus is progressing.</p> <p>SH informed members that the Local Authority is organising a conference for Headteachers, school staff and governors focussing on Spiritual, Moral, Social and Cultural (SMSC) and Personal, Social and Health Education (PSHE). The conference will take place in spring. SH asked SW and SACRE members to be involved in this conference.</p>	IS/SH Clerk/SH
8	Report from Sub Groups	
8.1	No reports.	
9	Curriculum Sub - Group Development Plan	
9.1	<p>SACRE members discussed the progression of strategy 1 of the development plan - standards and quality of provision of RE (4-19).</p> <p>There was a discussion about the community cohesion agenda and whether funding would encourage schools to visit places of worship. SACRE wanted to know if there was money available in the budget to fund this if need be. The Clerk circulated a budget report to members. There is no specific money allocated for this purpose but if money is saved in other areas there may be money to fund this. SACRE members agreed that before a decision was made about this, they would collect some evidence to see if there is actually a need for the funding. Action: IS to find out which schools go to which places of worship, which year groups and what time of the year. Also to find out if there are any barriers stopping schools from conducting such visits.</p>	IS
10	SACRE publicity leaflet – revised	
10.1	<p>Copies of the updated leaflet were given to members. 100 leaflets had been printed. Some members suggested that some leaflets are sent to Mark Tomlins at the Cathedral, places of worship, schools and Libraries.</p> <p>Action: IS to send to copies to schools. Clerk to send leaflets to the other places mentioned with a letter.</p>	IS/Clerk
11	Tea & talk with Faith Members	
11.1	<p>After much discussion, it was agreed that SACRE is not yet in a position to decide when the Tea and Talk event will be until we have better attendance at SACRE meetings. IF suggested having a CPD day for teachers (primary and secondary) and SACRE members in 2016 instead of a 6th form lecture but again SACRE didn't want to commit to organising such an event until there is an increase in regular attendance at meetings. There will be a drive to increase representatives on SACRE and once</p>	

	<p>accomplished, then SACRE can plan such events.</p> <p>Action: SW will conduct some more face to face engagements with faith communities to try and increase members and also promote SACRE at teacher network meetings.</p> <p>Action: AP to follow up an enquiry he had from teacher who is interested in being on SACRE.</p> <p>Action: SW to contact the Peterborough Interfaith group about members for SACRE.</p>	<p>SW</p> <p>AP</p> <p>SW</p>
12	SACRE Development Plan – members to discuss one item	
12.1	Covered in item 9.	
13	Any other business	
13.1	<p><u>SACRE members to research school web sites</u></p> <p>IF talked increasing SACRE members' knowledge of local schools.</p> <p>Action: IF to circulate list of school to all members.</p> <p>Action: All members to research 3 local schools and obtain the following information:</p> <ul style="list-style-type: none"> - number of pupils; - name of RE Co-ordinator; - type of RE provision offered. <p>All to email their findings to the Clerk and discuss findings at the next meeting.</p>	<p>IF</p> <p>All</p> <p>All/Clerk</p>
13.2	There was a discussion about the lack of attendance from some secondary schools at network meetings. SW said this is due to some schools deleting the RE Co-ordinator/Head of RE post.	
13.3	Members requested that the draft minutes be circulated no later than 3 weeks after meeting.	Clerk/ Chair✓
13.4	A SACRE member enquired what the Local Authority would charge to send an extra copy of syllabus to academy schools. £8 will be charged to academy schools who request the extra copy.	
14	Date and venue for next meeting	
14.1	<p>10th Feb 2015 at the Town Hall. (Time to be confirmed once members have stated whether they prefer a 6pm or 7pm start.)</p> <p>19th May 2015 – venue to be confirmed.</p>	

The meeting closed at 9.15 pm.

Signed: _____
Chair of SACRE